

# Setting an IB policy that works for your institution and prospective students in India



International Baccalaureate®  
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For over 45 years the IB has built a reputation for high-quality, challenging programmes of education that develop internationally minded young people who are well prepared for the challenges of life in the 21st century and able to contribute to creating a better, more peaceful world.

The IB Diploma Programme, for students aged 16 to 19, is an academically challenging and balanced programme of education that prepares students for success at university and life beyond. Students take courses in six different subject groups, maintaining both breadth and depth of study. In addition, three core elements—the extended essay, theory of knowledge, and creativity, action, service—are compulsory and central to the philosophy of the programme. The programme is taught over two years and has gained recognition and respect from the world’s leading universities.

Since 1983, the IB has been recognized by the Association of Indian Universities (AIU) as an entry qualification to all universities in India. As the number of IB students wishing to attend higher education in India continues to grow, a clear statement on the admissions and entry requirements for the students completing the IB Diploma Programme will help to promote the pathways available to these students.

The process for creating an IB policy varies by institution, but the IB is available to support you in developing a fair and equitable policy that will both benefit your enrollment and the students interested in attending your institution. This simple guide can help in the development of an IB policy for your institution.

IB recognition statements have several components:

- an admissions statement that encourages IB students to apply
- details on the admissions requirements regarding subject prerequisites and minimum scores for entry to various courses
- special considerations for IB students, including scholarships or other opportunities
- awarding credit and advanced placement
- other information relevant to the student’s application for admission for both domestic and international students.

The following table, drawn from existing policies at other institutions, describes these components in detail and provides suggested wording for your policy. Published IB recognition policies can be viewed by students and schools worldwide at [www.ibo.org/recognition](http://www.ibo.org/recognition).

## Policy components

## Suggested wording

### I. Admissions statement

IB students need to know that your institution understands what the IB diploma qualification means and that you seek and value what these students can bring to your campus. A general statement on your admissions website and the IBO website is a good place to start.

*[Your university] values the International Baccalaureate Diploma Programme and its engaging and challenging curriculum, which encourages critical thinking, intercultural understanding and respect. We welcome applications from IB students.*

## II. Admissions requirements

### Determining the entry requirements for your university

Universities have found that the IB diploma score is a reliable predictor of university success.

Providing clear and up-to-date information on your entry requirements on your university's website will help IB students determine whether they should apply.

*Admission to [your university] is competitive, and in general admission to most courses is based on performance in the IB Diploma Programme and/or entrance test. In general IB candidates should have, or expect to achieve, a total score of [the diploma score required for entry] or better and/or an entrance test score of [entrance test score required for entry].*

*Our course entry requirements vary and we publish our entry requirements. Details of prerequisite subjects applicable for each course can also be found in the admission handbook and the university website at [insert website link here].*

### Use of predicted grades and past performance

Universities generally make admissions decisions based on the predicted scores on the IB diploma, which are submitted by the student's school to the university.

*IB results are available on 5 July and are made available to universities by 10 July.*

*IB students applying to [your university] will be accepted on the basis of their predicted grades subject to merit, vacancies for the course selected and/or the passing of pre-admission tests. The schools or students will submit their predicted grades and transcripts with past performance.*

## III. Admissions procedures

### Procedure for admissions

The procedure for admission varies across countries and universities. It would be helpful for IB students from around the world to understand these procedures.

*State the procedure for admission for your university for Indian Nationals, Foreign Students and NRI/PIO candidates with details on forms, documents to be submitted, and the entrance test, if applicable.*

### Domestic and international/foreign student admissions

The IB Diploma Programme is offered in over 140 countries, and students complete their examinations in either May or November. DP students have numerous choices globally for university studies. Tertiary institutions can attract enrollments by offering multiple entry points for prospective international students.

*Indian students studying the IB diploma in India have to apply for undergraduate courses through the normal procedure mentioned on the university website.*

*If you are a non-Indian citizen/foreign citizen studying the IB Diploma Programme overseas, you can apply directly to the university online. Admission is based on your marks in the IB diploma and you do not need to take the entrance test. [State your policy for foreign students here].*

*If you are an NRI/PIO student, [state your policy here for the NRI/PIO category].*

## IV. Special considerations, credit and advanced standing

### Scholarships

A number of universities across the world award scholarships to outstanding students who show achievement in a variety of ways. Universities and colleges that grant scholarships to IB students have added a powerful incentive to attract and recruit high-calibre students who are ready for the challenges of university coursework and the transition to campus life.

*[Your university] offers a variety of scholarships to both local and international IB students. For more information please visit the [your university] website.*

### Awarding credit

Four-year colleges and universities across the world recognize that IB students have excelled academically and grant credit for the IB diploma or for individual IB subject examinations, which count towards the number of courses required for graduation and/or for admission cut offs.

*[Your university] recognizes IB achievement by awarding credits that may be counted towards the number of courses required for graduation and may be used to help fulfill distribution requirements and/or for admission cut offs.*

*[Your university] awards up to [number of credits or hours] for the IB diploma. For students completing IB courses, credit may be awarded for scores of [minimum score] or above on standard level or higher level examinations. For more information please visit the [your university] website.*

### Core requirements

In addition to study in six subject areas, the IB Diploma Programme includes an extended essay of 4,000 words; experiential learning through creativity, action, service (CAS); and theory of knowledge (TOK). Colleges and universities value the core components of the Diploma Programme and may award additional elective credit during the admission process.

*Students who are also eligible for [insert number] additional elective credits for completing the core requirements of the IB Diploma Programme: creativity, action, service (CAS), the extended essay (EE) and theory of knowledge (TOK).*

### Advanced standing

Many colleges and universities recognize that students who have obtained an IB diploma and performed well on the IB assessments have demonstrated a mastery of the first-year curriculum. To avoid having students repeating course content, many institutions grant advanced standing.

*Students with the IB diploma and a score of [insert minimum IB score] or higher will be granted entry into 2nd year courses.*

## V. Additional information

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### Requests for transcripts of final results and other documents

IB Diploma Programme coordinators in the school may request an Indian transcript. IB will send a transcript of students' results to the schools. Students will then submit the results to the universities directly.

*[Your University] requires the student to submit the Indian transcript, migration certificate, transfer certificate at the time of admission*

*[Provide a list of all of the documents required by the IB student from IBO and the school here].*

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### Contact information

It is important for students and counsellors to know where to go for more information and to ask clarifying questions.

*For any additional questions or comments, please contact:*

*[Contact Name]*

*[Office of Admissions]*

*[Phone]*

*[Email]*



[www.ibo.org](http://www.ibo.org)

**View your current IB recognition statement and the statements of other tertiary institutions at [www.ibo.org/recognition](http://www.ibo.org/recognition) or email us at [recognition@ibo.org](mailto:recognition@ibo.org).**