

## Overview of the requirements for candidacy – CP

	Requirements for candidacy	Requirements that must be in place for the school to be recognized as a candidate school	Requirements that do not impede candidacy but that the school will need to plan from the start of the candidate phase
1.	Legal entity	The school is registered as a legal entity with an educational purpose.	The school ensures that its registration as a legal entity is valid throughout its relationship with the IB. New schools that are aiming to become authorized sooner than the normal 3-year authorization process should discuss the feasibility of their timeline with the consultant.
2.	School name	There is no IB trademark in the name of the school.	
3.	School mission and philosophy	The school's mission and philosophy align or can be aligned with those of the IB without making it necessary for the school to give up a major part of its own mission or philosophy.	The school's mission and philosophy value education that goes beyond academic development and encourages awareness beyond the individual.
4.	Multiple-campus school (if applicable)	If the school applies to be a multi-campus school, it meets the requirements according to the rules.	
5.	Programme coordinator	The programme coordinator designee has been or will be appointed at the start of candidacy.	
6.	Budget	The school has the written commitment of the authorities that will finance the project of implementing the programme.	The school's budget includes the correct IB fees and projected costs for professional development.
7.	Commitment to professional development	The Head of School or designee has attended the required workshop.	The school has plans to meet the professional development requirements for authorization.
8.	Career-related studies	The school offers a career-related study or has plans to provide one.	<ol style="list-style-type: none"> <li>1. The career-related study is part of the student timetable during the two-year period of the Career-related Programme.</li> <li>2. Accreditation/recognition (one option or more) <ul style="list-style-type: none"> <li>• The career-related study and assessment plan is accredited/recognized by a government body.</li> <li>• The career-related study and assessment plan is accredited/recognized by an awarding body.</li> <li>• The career-related study and assessment plan is accredited/recognized by an appropriate employer organization or a professional body.</li> <li>• The career-related study and assessment plan is accepted/recognized by a further/higher education institution.</li> </ul> </li> <li>3. The career-related study is subject to a demonstrable form of external quality assurance.</li> </ol>

9.	Language development		All CP students are expected to engage with language development.
10.	Provision for the full Career-related Programme		The school provides for the full Career-related Programme and requires some of its students to attempt the full Career-related Programme and not only individual diploma subjects.
11.	Action plan		The school has designed an action plan to reflect its journey towards authorization.
12.	Support from the school community		The school gains the support of other stakeholders in the school community in addition to its leadership team and governing body.
13.	Planning of service learning		The school has planned allocation of adequate resources and supervision for service learning and the appointment of a service learning coordinator.
14.	Planning of subjects, PPS		<ul style="list-style-type: none"> <li>• The planned schedule provides for the recommended hours for each standard and higher level subject and PPS.</li> <li>• The planned schedule provides for the development of the PPS course over two years</li> <li>• The planned schedule respects concurrency of learning in the CP</li> </ul>