# Reflective project milestones























### Final project target date:

#### Identify your topic or issue

Your RP must: be related to your CRS; involve an ethical dilemma; explore the issue from more than one perspective.

### **Timeframe**

months before due date

#### Create a plan to organize your ideas

- · Identify supervisor and set a meeting schedule.
- Consider format options.
- · Identify research sources.

### **Timeframe** months

before due date

### Meet with your supervisor

- First meeting goals: clarify your/supervisor's roles; discuss your plan.
- Reflect on: RP criteria; current plan & how you might handle any potential challenges.
- · Complete the first section of the RPPF.

# Supervisor meeting

### **Conduct research**

- Take & synthesize notes; evaluate & record sources.
- Try using a researcher's reflection space to determine if research is balanced.
- Review RP requirements to ensure you are on track; modify plans if needed.

### **Timeframe**

months before due date

#### Write your RP outline

- Synthesize your ideas; organize resources/ideas into different perspectives; formulate arguments; confirm final format choice.
- Use the RP criteria and checklist to make sure you are not missing any important elements.

## **Timeframe**

months before due date

### **Complete your RP draft**

- Use the assessment criteria for reference as you are producing your project.
- Think about: data/research; sustained argument; selection of resources & examples; multiple perspectives; logical & coherent structure; accurate citations.
- Provide the draft to your supervisor in time for him/her to review prior to next meeting.

#### **Timeframe**

months before due date

### Meet with your supervisor

- Second meeting goals: feedback on first draft; determine any changes in direction.
- · Reflect on: your supervisor's feedback; how your knowledge/skills are developing; any change in your thinking; potential revisions; how to move past any challenges you may be facing.
- · Complete the second section of the RPPF.

# Supervisor meeting

### Complete final reflective project

- Consider your supervisor's comments and make any changes necessary to complete the reflective project.
- Use the RP criteria and checklist to self-evaluate before submitting your final product.

### **Timeframe**

date:

months

before due date

### Meet with your supervisor

- · Third meeting goals: review final project; discuss changes made and your progress over time; confirm the authenticity of your reflective project.
- Reflect on: your growth; how your skills/thinking have changed; how you may have overcome difficulty; changes you may have made; how you would do anything differently in the future.
- Complete the third section of the RPPF.

### Supervisor meeting date:

### **Congratulations! Your reflective project is complete!**

- · Once assessed by your supervisor, the grade for your reflective project is submitted to the IB.
- If your project is randomly selected as part of the school sample, it will be sent to an external moderator.
- · Celebrate and enjoy how much you've learned, while continuing to apply those thinking skills to your life!



