



IBO Workshop (25 – 29 Feb 2016)

Hotel Reservation

oasia
HOTEL · SINGAPORE

Please fill in this form and fax or email to Ms Cassandra Lin / Ms Wendy Liew

E: cassandralin@fareast.com.sg / wendyliew@fareast.com.sg

DATE :

T: +65 6664 0333 F: +65 6664 0346

25 February 2016 to 29 February 2016

A. PERSONAL INFORMATION

Mr Mrs Ms Dr
 Last Name : _____ First Name : _____

Company : _____ Email Address : _____

Address : _____

Contact No. : _____ Fax No. : _____

B. RESERVATION DETAILS

Arrival Date (dd/mm/yy) : / /
 Arrival Flight No. :
 Estimated Time of Arrival (hh:mm) : :

Departure Date (dd/mm/yy) : / /
 Departure Flight No. :
 Estimated Time of Departure (hh:mm) : :

C. ROOM TYPE REQUEST (Please note that we are a smoke-free hotel)

Booking Request from 23rd Jan 2016 onwards

- Deluxe Room : S\$235++ per room per night inclusive of breakfast and Internet (Single)
- Deluxe Room : S\$260++ per room per night inclusive of breakfast and Internet (Double/Twin)

Advance Booking (only valid till 22nd Jan 2016)

- Deluxe Room : S\$225++ per room per night inclusive of breakfast and Internet (Single)
- Deluxe Room : S\$250++ per room per night inclusive of breakfast and Internet (Double/Twin)

King-bed Twin-Bed

D. METHOD OF GUARANTEE

- American Express Diners Club MasterCard
- VISA JCB

Name (as it appears on the card) :

Credit Card No. :

Expiry Date (mm/yy) :

/

Cardholder's Signature :

- Kindly return this reservation form before **Wednesday, 10 February 2016**.
- Any reservation received after this date will be subject to room availability and rate change.
- The Hotel reserves the right to offer rooms of a higher category if Deluxe Room is not available.

TERMS & CONDITIONS :

• Rate is subject to 10% service charge and 7% GST • Check-in is at 1400 hrs and check-out is at 1200 hrs • Guarantee Policy: A credit card number is required to confirm or guarantee your reservation • Cancellation Policy: Reservation must be cancelled 2 working days prior to arrival. Otherwise, there will be a one-night penalty fee charged to the credit card guaranteed for "No Show" • Requests for room preferences and early arrival or late departure are subject to room availability

FOR OFFICAL USE

With pleasure, we confirm your reservation. Your confirmation number is : _____