

## Signs and Symbols Collaborative Planning

### Meeting 1 – PYP Coordinator and Reception team

- Reading reflection from previous year
- Looking for transdisciplinary links with single subject areas
- Discussing changes that needed to be made
- Revisiting Central Idea, Lines of Inquiry, Teacher Questions
- Making changes to possible summative task

### Meeting 2 – Single subject teachers (Visual Art, Performing Art and Japanese)

- Revisited last years planner
- Discussed possible changes to the unit that they wanted to take to class teachers

### Meeting 3 – PYP Coordinator, Teacher Resource Centre Manager, ICT coordinator and Reception Team

- Discussing possible Primary and Secondary Resources
- Discussing ICT possibilities

### Meeting 4 - PYP Coordinator, Teacher Resource Centre Manager, Japanese Teacher, Visual and Performing Arts teachers and Reception Team

- Sharing possible vision for the unit
- Revisiting Stage 1 and 2 of the planner

### Meeting 5 – Specialist Teachers

- Art and ICT connected to make sure they were working towards the same outcomes

### Meeting 6-10 – Classroom weekly meetings

- Reflection on inquiry through play
- Reflection on where the students are leading the unit (comparison)
- Where to from here?
- Who and what resources are needed

### Meeting – PYP coordinator and classroom teachers

- Ongoing formative assessment
- Formative Assessment linked to CI, Lines of Inquiry and Teacher Questions to enable teachers to know future directions and gaps

### Meeting - Meeting with the specialists

- Reflection on what each teacher has been doing and where the students are taking the unit
- Discussed the summative assessment task and who is doing what

- Discussed the Student Led Conference