**IB Grant Application Form**

The International Baccalaureate (IB) provides short-term grants for schools experiencing temporary financial challenges or schools that are demonstrably increasing access to IB programmes. The International Baccalaureate offers grants to schools or education/school districts in two categories:

**Category 1:** IB World Schools experiencing temporary financial difficulties owing to unpredictable circumstances beyond their control; and

**Category 2:** IB World Schools that can clearly demonstrate that they are significantly widening access to IB programme(s) and/or that they will be significantly contributing to a more diverse, inclusive IB Community – for example, the addition of the IB Career-related Programme (CP) in schools already authorized for the Diploma Programme.

**Conditions and criteria for the application and award of IB Grants**

1. Schools applying under Category 1 must be able to demonstrate how the current financial pressures are likely to be alleviated in the medium term and/or their strategies for mitigating financial pressure over and beyond the IB Grant.
2. Schools applying under Category 2 must be able to demonstrate anticipated broader access to IB programme(s), long-term financial viability and demonstrate how the IB programme will potentially make a significant impact on the school community as a whole.
3. Schools with overdue amounts owing to the IB are not eligible to apply for an IB Grant.
4. Applications that do not comply with the prescribed guidelines or that are late or incomplete will not be considered.
5. Schools are generally notified 8 weeks after the closing date for IB Grant applications, whether their application has been successful.
6. The decision of the IB Grant Committee regarding whether to fully fund, partially fund, or not fund a proposal is final and there will be no opportunity for appeal. Schools may however reapply.
7. Recipients of an IB Grant will be required to report on the expenditure of the funds as specified in their application within 12 months of the award of the Grant.
8. No proposal will be funded if it involves schools which have not reported on a prior award.
9. Any school (or school district) that has previously been awarded an IB Grant is only eligible to reapply three years after the date of the previous award.
10. Requests for funding of IB fees and PD associated with candidate schools will not normally be considered by the committee; failure to have the required funding to embark on the IB authorization process is not a good indicator of ongoing financial stability.
11. Authorised schools awarded an IB Grant will be expected to repay the grant if they withdraw from the IB within 2 years of receipt of the grant.

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| **1. Name of school** | **State** | **City** | **Country** |
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| **2. IB school code** | **Name of contact person** | **Job title** | **Email address** |
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| **3. Type of school** *(indicate type by putting the appropriate choice in* ***bold****)* | | | |
| Government/state school with no tuition fees | | [No tuition fee] | |
| Private government-aided school | | Average Annual Fee : | |
| Private/independent not-for-profit school | | Average Annual Fee : | |
| Private/independent proprietary school | | Average Annual Fee : | |
| Other (specify) | | Average Annual Fee : | |
| **4. What age range does your school cover?** | | | |
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| **5. Describe clearly the school locality or school catchment area.** | | | |
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| **6. Describe the socio-economic profile of the student body.** | | | |
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| **7. Describe the ethnic makeup of the student body.** | | | |
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| **8. Educational Programmes offered in the school**  **Does the school as a whole include** | | **Indicate IB programmes** | **Alternative programmes on offer at this level** |
| Primary/elementary school | |  |  |
| Middle school | |  |  |
| Secondary or high school | |  |  |
| Name of qualification(s) or credential(s) a student can gain upon graduation from the school | |  | |

**Note: Please complete any one or more of sections 9, 10, 11 and 12 as applicable.**

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| **9. Primary Years Programme (PYP)** | |
| Date of authorization / anticipated date of authorisation |  |
| Anticipated total number of students following the PYP over the next two years |  |
| Is this number of students increasing or decreasing? |  |

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| **10. Middle Years Programme (MYP)** | |
| Date of authorization/anticipated date of authorisation |  |
| Anticipated total number of students following the MYP over the next two years |  |
| What percentage of the year group is in the MYP programme? |  |
| Is this number of students increasing or decreasing? |  |

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| **11. IB Career-related Programme (CP)** | | | |
| Date of authorization/anticipated date of authorisation | | |  |
| Anticipated total number of students following the CP over the next two years | | |  |
| Is this number of students increasing or decreasing? | | |  |
| How many students, and what percentage of the year group , are expected to be CP candidates at the end of their IB Career-related Programme? Please complete the table below. | | | |
| *CP1 = 1st year of IB CP*  *CP2 = 2nd & final year of IB CP* | Total no. of students in year group (include all students i.e. IB and non-IB students) | No. of CP students | % of CP students |
| For the group of students which includes CP1  Year \_\_\_\_\_\_\_\_ |  |  |  |
| For the group of students which includes CP2  Year \_\_\_\_\_\_\_\_ |  |  |  |

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| **12. Diploma Programme (DP)** | | | | | |
| Date of authorization/anticipated date of authorisation | | | | |  |
| Anticipated total number of students following the DP over the next two years | | | | |  |
| Is this number of students increasing or decreasing? | | | | |  |
| How many students and what percentage are expected to be full diploma candidates at the end of their IB Diploma Programme? Please complete the table below. | | | | | |
| IB1 = 1st year of IB DP  IB2 = second & final year of IB DP | Total no. of students in year group (include all students i.e. IB and non-IB students) | No. of full Diploma Programme students | % of full Diploma Programme students | No. of students taking *individual* DP courses | % of students taking *individual* DP courses in cohort |
| For the group of students which includes IB1  Year \_\_\_\_\_\_\_\_ |  |  |  |  |  |
| For the group of students which includes IB2  Year \_\_\_\_\_\_\_\_ |  |  |  |  |  |

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| **13. We are requesting support in** | |
| Category 1: IB World Schools experiencing temporary financial difficulties owing to unpredictable circumstances beyond their control |  |
| Category 2:IB World Schools that can clearly demonstrate that they are significantly widening access to IB programme(s) and/or that they will be significantly contributing to a more diverse, inclusive IB Community - for example, the addition of the IB Career-related Programme (CP) in schools already authorized for the Diploma Programme |  |

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| **14. Funding Amount Requested** |  |
| TOTAL Amount of funding requested in US dollars | USD |

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| **15. Specific Reasons for the request**  Category 1: an explanation of the nature of the temporary circumstances impacting the school; **or**  Category 2: a profile of the school and a clear description of how a grant will support the school’s contribution to or work in widening access to IB programmes. |
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| **16. Nature of the support being requested (i.e. Schools are asked to prepare a Project Plan with a complete financial breakdown of the monies requested and specific details of deliverables and timeframe for expenditure under the grant).**  *(Note: the amounts disbursed are generally in the USD5,000 to USD15,000 range except in exceptional circumstances for clearly defined cases.)* |
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| **17. Explain clearly how an IB Grant would support sustainability of the programme(s) in your school.** |
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| **Grant Application Prepared By:** |
| Name : |
| Email Contact : |
| Title : |

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| **Signed by Head of School:** |
| Name : |
| Signature : |
| Email Contact: |
| Date : |