**ACCOMMODATION RESERVATION for**

**IBO CONFERENCE, 26 – 29 FEB 2020, RES NO. 5978750**

|  |  |
| --- | --- |
| **Name and Surname of Guest** |  |
| **Arrival Date** |  |
| **Departure Date** |  |
| **Single or Double Room (R1 495.00 single; R1 995.00 double; bed & breakfast, exclusive of 1% tourism levy** | **Single Room ⃝****Double Room ⃝ (room with one bed)****Twin Room ⃝ (room with two beds)** |
| **Email Address** |  |
| **Transport Required from and to OR Tambo at an extra cost and if so, please specify flight numbers as well as time of arrival and departure.**1 person – R650.00 per trip2 people – R750.00 per trip3 people – R895.00 per trip4 people – R1 060.00 per trip5 people – R1 250.00 per tripcharges valid between 06h00 and 20h00 – there will be surcharge if outside these hours. | **ETA \_\_\_\_\_\_\_\_\_\_\_\_\_ Flight No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****ETD \_\_\_\_\_\_\_\_\_\_\_\_\_ Flight No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Check in time and check out time** | **Our check in time is 14h00 on day of arrival and check out is at 10h00 on day of departure. If guest would like to check in early or departure late, there will be a surcharge and this will be dependant on room availability.** |

**Please email the form to** **reservations@indabahotel.co.za****. Once the booking has been made, a confirmation/pro-forma will be emailed to confirm the booking.**