**Please fill in the form and email to Hong Kong Disneyland Reservation Center at “reservations@hongkongdisneyland.com”.**

***(Booking Period: Sep 14, 2018 – Mar 5, 2019)***

***Please make reservation at least 21 days prior to the check-in date***

*Please tick and fill in when appropriate.*

|  |
| --- |
| **IB Global Conference, Hong Kong 2019 Group Code: SO23192DL\*** |
| ** New Reservation  Amendment  Cancellation Date:** |

**Hotel Room Accommodation**

Note: Each room is required to fill in one reservation form. If sharing room, please provide additional guests’ information.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MR / MRS / MS** | **Surname Name  (as printed on traveling document)** | **First Name  (as printed on traveling document)** | **Arrival Date / Flight No.** | **Departure Date / Flight No.** |
| \*In-house Guest (IB Global Conference Asia Pacific Group Participant) Information: | | | | |
|  |  |  |  |  |
| Additional Guest Information: | | | | |
|  |  |  |  |  |

**TEL:** (Area code)\_\_\_\_\_\_\_ (Country code)\_\_\_\_\_\_\_\_\_(Number)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Hotel** | **Disney's Hollywood Hotel** | | | | |
| **Room Type** | **Standard Room** | | | | |
| **Date** | **Mar 22, 2019** | **Mar 23, 2019** | **Mar 24, 2019** | **Mar 25, 2019** | **Mar 26, 2019** |
| **Room Rate (HKD)** | **$1,485** | **$1,705** | **$1,485** | **$1,485** | **$1,485** |
| **Check-in Date**  (Please fill-in) |  | | | | |
| **Check-out Date**  (Please fill-in) |  | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Hotel** | **Disney Explorers Lodge** | | | | |
| **Room Type** | **Standard Room** | | | | |
| **Date** | **Mar 22, 2019** | **Mar 23, 2019** | **Mar 24, 2019** | **Mar 25, 2019** | **Mar 26, 2019** |
| **Room Rate (HKD)** | **$1,650** | **$1,870** | **$1,650** | **$1,650** | **$1,650** |
| **Check-in Date**  (Please fill-in) |  | | | | |
| **Check-out Date**  (Please fill-in) |  | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Daily Buffet Breakfast at Chef Mickey (Disney's Hollywood Hotel)** | | | | | |
|  | **Mar 23, 2019** | **Mar 24, 2019** | **Mar 25, 2019** | **Mar 26, 2019** | **Mar 27, 2019** |
| **Adult** | **$248** | **$248** | **$248** | **$248** | **$248** |
| **No. of Adult** |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Daily Buffet Breakfast at Dragon Wind Restaurant (Disney Explorers Lodge)** | | | | | |
|  | **Mar 23, 2019** | **Mar 24, 2019** | **Mar 25, 2019** | **Mar 26, 2019** | **Mar 27, 2019** |
| **Adult** | **$298** | **$298** | **$298** | **$298** | **$298** |
| **No. of Adult** |  |  |  |  |  |

1. The above-quoted breakfast includes 10% service charge. Payment will be settled by guest own account.
2. Dining reservations may be made upon check-in at hotel.
3. Subject to availability of the food and beverage items and the operation hours of the restaurant.

Remarks:

1. The above room rate is inclusive of 10% service charge. Payment will be settled by guest own account.
2. The Offer is available only to reservations made by the registered participants of the "IB Global Conference, Hong Kong 2019" ("Event") at least 21 days prior to the check-in date.
3. An extra charge of HK$220 net rate inclusive of 10% service charge per person per night will be imposed for the third and fourth Guest aged 12 or above staying in the same Hotel room.
4. Subject to point #3 above, each Hotel Room can accommodate up to a maximum of 4 Guests. At least one adult must be a staying guest in each Hotel Room.
5. The above room rate is exclusive of breakfast.
6. Confirmation is subject to hotel room availability.
7. To secure a room, a deposit equivalent to the first night’s room rate will be charged for each reservation at the time of booking.
8. The above special room rate offer cannot be used in conjunction with any discount or promotional offer.
9. Hotel check-in time at 3:00pm and check-out time at 11:00am.
10. No smoking is allowed in all guestrooms. Designated smoking areas can be found outside the restaurants and public areas throughout the Hotel. For the comfort of all Guests, smoking is only permitted in these clearly marked, specially selected places.
11. Actual offer price depends on the check-in date and check-out date, the hotel and room category selected, the number of staying Guests in the group and the respective ages of the staying Guests (subject to availability and any Benefits Limits as such term is defined in the Hotel General Terms and Conditions).
12. No change of Eligible Guest’s name is allowed under any circumstances.
13. Each eligible guest is entitled to reserve a maximum of 2 rooms within the same check-in and check-out dates.
14. Eligible Guests must be one of the guests staying in the hotel, and is required to present the valid confirmation email/letter and personal photo identification for verification at the time of check-in. Otherwise, the prevailing room rate at the time of check-in will be charged.
15. Eligible Guest may amend the reservation at least 7 days prior to the check-in-date and may cancel the reservation at least 21 days prior to the check-in-date. The full price of the deposit will be forfeited in case of any cancellation made after the prescribed period stated above or no show. Amendment of reservations subject to availability and Benefit Limits, and no change is permitted after prescribed period stated above.
16. This offer of subject to the General Terms and Conditions at https://www.hongkongdisneyland.com/hotel-general-terms-conditions/ and to other restrictions and changes determined by Hongkong International Theme Parks Limited (“HKITP”) in its sole discretion without advance or further notice.

**REMINDER:**

**Please note that this reservation form is for raising reservation requests that are subject to confirmation. Hong Kong Disneyland Reservation Center will response to you by email or phone, and to provide instructions for you to arrange for deposit by secure web payment. Please do NOT include any credit card information on this form.**

**You will receive an official confirmation by email after a successful deposit payment.**

**Personal Information Collection Statement**

Personal data collected in connection with or upon the purchase, issue or provision of tickets, tours, other products and services may be used for the processing of requests or enquiries, enforcing the terms of the commercial dealings, sending administrative materials to you, our internal business and administrative purposes, research and statistical purposes or other directly related purpose, or for legal, safety or security purposes. Provision of personal data for the mandatory fields is necessary. If you do not provide such personal data, we may not be able to provide you with the products or services you requested. Personal data may be transferred to third parties involved in fulfilling the aforesaid purposes, or such other persons as required by law. A list of classes of persons to whom such personal data may be transferred can be found at [www.hongkongdisneyland.com/personal-data-transferees](http://www.hongkongdisneyland.com/personal-data-transferees). You may request access to, and request correction of, your personal data held by us. Such requests may be made by sending an email to our Personal Data Manager at [personaldata@hongkongdisneyland.com](mailto:personaldata@hongkongdisneyland.com).