

## **IB Global Conference**

(to book 23.10.19 till 28.10. 2019) Room Reservation Booking Form

1. PLEASE COMPLETE THIS FORM (USING A BLACK PEN - FOR MULTIPLE BOOKINGS, PLEASE COPY THIS FORM).							
Mr./Mrs./Ms.:			Family Name:				
Given Name:					Nationality:		
Company:					Position:		
Address:					P.O. Box:		
City:			C	Country:			
Telephone:			F	ax / E-Mail:			
2. PLEASE RESERVE THE FOLLOWING: (PLEASE TICK BOX FOR YOUR PREFERRED OPTIONS).							
Flight	In Date: Details/Time:			Check-Ou Departur	t Date: e Details/Time:		
Single/Double Classic Room USD 106.00 net  Note 1: Above rates are per room per night inclusive of 3.5% Tourism Fees, 10% Service Charge, 2% Municipality Fee, 5% VAT and AED 10 Municipality Room Fee per bedroom per night  Note 2: Above rates are inclusive of Buffet Breakfast only, served at Ginger Restaurant and free internet access.  Note 3: Arrival & Departure dates falling before or after the above mentioned dates will be subject to availability & charged at the daily available rate agreed upon.							
Note 4: Extra rooms during the above mentioned dates will be subject to availability & charged at the best available rate as per the hotel based on occupancy.							
Please note that all guests are required to present a valid ID upon check-in, accepted ID's are original passport, UAE National ID.							
3. CREDIT CARD DETAILS (NO RESERVATION WILL BE PROCESSED UNLESS GUARANTEED & PAID BY CREDIT CARD DETAILS).							
I AUTHORIZE TH	ORIZE THE BELOW TO CHARGE MY CREDIT CARD TO SETTLE THE ROOM CHARGES					□ VISA □ MASTER	DINERS AMEX
Card Number:						Please ide	ntify card type
Name of Card H	older:				Card Expiry:		
Date:	Card Holders Signature:						
Cancellation Policy: Non-refundable. The charges for the entire stay will be obtained once booking is done. In case of any Cancellation, Amendment, Early Departure or No Show, 100% charges for the entire stay will be applicable.							
(Please do send along this form the colored copy of the credit card and passport copy of the credit cardholders.)							
4. OTHER DETAILS							
Do you require a Visa?: ☐ Yes ☐ No Please check with your UAE Embassy tro Visa requirements.  Visas can be arranged by the hotel with an additional charge. Please complete the hotel visa application.  Airport transfers required?: ☐ Yes ☐ No Non-Smoking Room?: ☐ Yes ☐ No  * Airport transfer to and from Dubai International Airport is chargeable @ AED 575.00 per way per car.  * Airport transfer to and fromAbu Dhabi Airport is chargeable @ AED 200.00 per way per car.  Any other request?: ☐ Yes ☐ No  Non-Smoking Room?: ☐ Yes ☐ No  * Alaryort transfer to and from Dubai International Airport is chargeable @ AED 200.00 per way per car.							
BOOKING DEAD	LINE:	Above room and rati		ailability. Please ca	ll Reservations De	partment to che	eck the availability

PLEASE FORWARD THIS FORM DIRECTLY TO THE RESERVATION DEPARTMENT.

Tel: +971 2 6573257

Fax: +971 2 6573259

E-Mail: groups.park@rotana.com

P.O. Box 43377

Abu Dhbai UAE

**Park Rotana**