



How to request a single school workshop

Step 1: Login to IBIS

Login to IBIS (<https://ibis.ibo.org/>) in your role as coordinator and enter your credentials

International Baccalaureate

IBIS - International Baccalaureate Information System

Welcome
Welcome to IBIS, the International Baccalaureate Information System.
Please enter your login credentials below.

Login Credentials

User ID:

Password:

PIN:

[Reset your password and PIN](#)

English | [Español](#) | [Français](#)

Step 2: Click on Workshop Registrations button

ibo.org | Online curriculum centre | Blogs | Community theme | IB Store

English | Español | Français

IBIS - International Baccalaureate Information System

Tue, 1 Feb 2011 11:48:52 UTC Your login will expire in: 28m 54s

PYP School Year: MAY 2008 **School:** 005666 - International School of A... **Role:** PYP COORDINATOR

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Home page

Upcoming deadlines

You do not have any upcoming deadlines within the next 30 days

[View all deadlines](#)
There are 0 deadlines in the next 30 days.

News

IBIS menu structure user guide
Please [click here](#) to access a user guide to help explain the [more]

Options

- Home**
 - News
 - Workshop Registrations**
- School**
 - School
- Library**
 - Library

Step 3: Click on the In-School workshop tab



ibo events

events

In-school workshops

logout

PLEASE SELECT AN EVENT

Event Name	Start	End	Type	Description
IBA- Honolulu, HI	Dec. 03, 2010	Dec. 06, 2010		Teacher Training in English
IBA- Cincinnati, OH	Dec. 10, 2010	Dec. 13, 2010		Teacher Training in English
In-school PYP International School of Artegis 2010	Dec. 24, 2010	Dec. 25, 2010		Template inschool WS
IBA – Diploma talleres categorias 1, 2 y 3, Monterrey	Jan. 13, 2011	Jan. 14, 2011		Talleres de capacitación docente
IBA – Diploma talleres categorias 1, 2 y 3, México DF	Jan. 17, 2011	Jan. 18, 2011		Talleres de capacitación docente
IB Asia Pacific PYP Category 1, 2 and 3 Workshops, Adelaide, Australia, 18 - 20 January 2011	Jan. 18, 2011	Jan. 20, 2011		PYP Regional Workshops
IB Asia Pacific MYP Category 1 and 2 Workshops, Adelaide	Jan. 18, 2011	Jan. 20, 2011		

Step 4: Click on the “New In-school workshop” tab

In this next window you can also view the list of single school workshops you have already requested and/or held at your school.



ibo events

events

In-school workshops

logout

In-school workshops **new In-school workshop**

IN-SCHOOL WORKSHOPS

In-school workshops: The data have been successfully saved

Email sent

▶ new In-school workshop

Event name	Start	End	Topics	Coordinator	Email	Id	Program	School	City	Country	Id
In-school PYP International School of Artegis 2011	13-Jan-2011	15-Jan-2011		Suter Julie	julie.suter@ibo.org	268466	PYP	International School of Artegis		GB	1005
In-school PYP International School of Artegis 2010	24-Dec-2010	25-Dec-2010		Suter Julie	julie.suter@ibo.org	268466	PYP	International School of Artegis		GB	1005 ▶ access
In-school PYP International School of Artegis 2010	10-Dec-2010	11-Dec-2010		Suter Julie	julie.suter@ibo.org	268466	PYP	International School of Artegis		GB	1005 ▶ access
In-school PYP International School of Artegis 2010	12-Nov-2010	13-Nov-2010		Suter Julie	julie.suter@ibo.org	268466	PYP	International School of Artegis		GB	1005 ▶ access

In-school workshops : 4

Click here to request a new In-school workshop

Event in gray are under review

Here you can view the list of In-school workshops you have already requested.

Event in Gray are under review

Event in green means that we have reviewed and registered your request.

Event in green have been reviewed and registered

Step 5: Complete the request form

Before applying for a single school workshop, please review the guidelines (terms and conditions) on the request form page.



ibo events

events

In-school workshops

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In-school workshops
new In-school workshop

NEW_EVENT_REQUEST

Coordinator Julie Suter,
International School of Artegis
PYP

Artegis House Artegis Road
CF99 9YZ
GB
02929999999

Preferred dates:

from*: to*: (dd/mm/yyyy)

Other possible dates:

from*: to*: (dd/mm/yyyy)

topics*:

program*: PYP

projected number of staff who will participate in the training*:

Language of instruction*:

language of the training*:

comments:

N.B: For PYP workshops, all PYP staff must attend the workshop for full duration

I have read the guidelines and consent to terms and conditions*:

Your details will show at the top of the form

Fill in the workshop details as required

Click on the text to read the guidelines and T&C

When you are ready click on SUBMIT

If approved, IB will provide confirmation of the workshop within a week of receipt.

Contact pd.inschool.aem@ibo.org should you require additional assistance in submitting a single school workshop request.