

Timeline and Fees for IB North America

	Consideration Phase	Candidate Phase		Authorization Phase
Goal	Familiarize all stakeholders with PYP, plan for and begin implementation, garner support and make an informed decision to begin authorization process	Continue development of curriculum, phase in instruction, and keep parents informed and involved	IB to make the determination as to whether a school should be authorized as an IB World School	School to operate effectively as an IB World School, as determined by periodic evaluation by IB
Timeline	6 months – 1 year	1-2 years		Continuous process
School Responsibilities	<ul style="list-style-type: none"> Conduct feasibility study strategic planning, identify resource needs and sources, gain support of school community Send staff to Level 1 regional workshops (minimum: administrator, coordinator, one teacher from each grade level, one special area teacher) Begin vertical teaming and development of units of inquiry Complete and submit Part A of Application by May 1st or November 1st Appoint PYP coordinator 	<ul style="list-style-type: none"> Implement strategic plan Update publications Attend Levels 1-3 workshops Work to attain PYP standards Continue curriculum development Complete program of inquiry Develop systems for ongoing discussion and monitoring progress Keep parents informed Optional school visits Complete Part B of Application Submit Part B upon recommendation of PYP advisor Continue all professional development Host authorization visit 		<ul style="list-style-type: none"> Submit work for external monitoring of assessment (optional except in year prior to evaluation) Continue all teacher professional development Prepare for evaluation in three years and again every five years thereafter
IB North America Products and Services	<ul style="list-style-type: none"> Provide workshops through IB-approved subcontractors 	<ul style="list-style-type: none"> Provide IB materials and support Provide Level 1 workshops Provide 2 days and 20 hours of consulting support through a school consultant 	<ul style="list-style-type: none"> Site visit team makes recommendation to Schools Committee, which in turn makes recommendation to Director General Director General makes decision to authorize school 	<ul style="list-style-type: none"> Provide workshops at all levels through IB-approved subcontractors Provide external moderation as requested Conduct evaluation every five years



**IB NORTH AMERICA PRIMARY YEARS PROGRAMME
FEES AS OF OCTOBER 2007 ***

	US \$	Canadian \$
Interested schools/ Candidate schools		
<p>APPLICATION PART A FEE This sum must accompany a school's request to become a candidate school. It covers all costs for</p> <ul style="list-style-type: none"> ▪ 2-day consultation visit/ in-school professional development ▪ Services of an advisor for one academic year ▪ Subscription to the Online Curriculum Centre for one year (with access for all teachers) ▪ PYP Coordinator Notes and other program updates 	4300	6400
<p>APPLICATION PART B FEE This sum must accompany a school's request for authorization. It covers all costs for a 2-day authorization visit.</p>	4500	6700
Optional fees		
<p>CONTINUATION FEE FOR CANDIDATE AND APPLICANT SCHOOLS IMPLEMENTING THE PROGRAMME FOR EACH ADDITIONAL YEAR Candidate schools may choose or be advised to implement the programme for at least a second year. This sum covers the costs for:</p> <ul style="list-style-type: none"> ▪ Subscription to the Online Curriculum Centre for one year ▪ Counseling services by the IB North America office <p>IB North America reserves the right to limit the number of continuations a school may make.</p>	1000	1500
<p>OPTIONAL IB North America RECOGNIZED ON-SITE PROFESSIONAL DEVELOPMENT IB North America mandates that a fee of USD\$300 per day and all related expenses be paid to trainers. In addition a USD\$150 per person commensurate fee must be paid to IB North America. Candidate, applicant and authorized schools may request this service.</p>	BY ARRANGEMENT	

2007-08 SCALE OF FEES (CONTINUED)

Authorized schools		
ANNUAL BASIC FEE This fee is payable by authorized schools and is due 1 September of each academic year. Applicant schools authorized prior to 1 March must also pay the full fee. It includes: <ul style="list-style-type: none">• Copies of all newly developed curriculum and teacher support guides• Subscription to <i>IB World</i> magazine• Subscription to the Online Curriculum Centre (with access for all teachers)	5220	Canadian schools authorized after 1 July 1999 must pay the annual basic fees in US currency.

OTHER COSTS

In addition to the fees for the Application Parts A and B, schools will need to budget funds for the following. The costs will depend on the resources already in place and the size of the proposed program, and will therefore vary from school to school. Most of these costs are also ongoing after authorization.

- Ongoing teacher professional development at IB workshops
- Time to plan for trial implementation (before and during Candidate Phase)
- Regular collaborative planning time for teachers (including specialists)
- IB publications for teachers (see the publications catalogue on the IBO website, www.ibo.org)
- Costs for the position of PYP Coordinator (at least 25% release time is recommended)
- Resources for inquiry, second language teaching and international-mindedness.

**All fees are subject to change without notice.*