

## IB ASIA PACIFIC REGIONAL WORKSHOP AGENDA

MYP Coordinators (Level 1)

New International School of Thailand, Bangkok, Thailand

18 – 20 September 2009, Friday - Sunday

---

### Workshop Leader

#### **James Dalziel**

James Dalziel has been involved in the International Baccalaureate since 2000. He has been a member of many MYP authorization teams and has conducted MYP workshops in India, Thailand, Singapore, Australia, and China. His ongoing research examines leadership and change in international schools, specifically those undergoing a significant change in their programme. James is the author of several articles examining the role of school leaders during times of transition and change. He has conducted workshops for international school leadership teams on planning and managing change and dealing with emergency situations. He also has a particular interest in curriculum leadership, school crisis management, and curriculum mapping.

James has a special interest in Middle School education. He is currently the Middle School Principal at the United World College of South East Asia (UWCSEA) in Singapore. He has taught in a variety of educational contexts from outdoor education centers to open custody facilities for incarcerated youths.

---

#### **All participants are requested to bring with them the following:**

- A copy of this Agenda
  - A copy of Principles into Practice
  - A copy of The MYP Coordinator's Handbook 2009-2010
  - A copy of your school's MYP Brochure (marketing material)
  - A copy of your school's curriculum planner
  - A leadership organisational chart for your school (if you have one)
  - Samples of any MYP related material that you would like to share with the group (student planners, homework diaries, presentations, letters, etc)
-

*Please note: session topics and timing are subject to change based on needs of the group*

Friday, 18 September

0830 - 0900

**Welcome & Introduction**

0900 - 1000

**Session 1: Introductions and Overview**

- Introductions
- Activity 1: Human Bingo
- Activity 2: Question wall
- Overview of the sessions and structure of learning

1000 - 1030

Morning Break

1030 - 1200

**Session 2: The New MYP Coordinator**

- Understanding the job
- Expectations
- Knowledge, Skills, and Preparation

1200 - 1300

Lunch

1300 - 1430

**Session 3: Middle Years Education**

- A shared understanding of the students we teach
- Recent research
- Implications for practice

1430 - 1500

Afternoon Break

1500 - 1630

**Session 4: MYP Philosophy and practice**

- The theory into practice
- The role of the Coordinator

1630

End of Day 1

Saturday, 19 September

0830 - 1000

**Session 5: Using the Unit Planner**

- Strategies and format
- Possible issues
- Possible solutions

1000 - 1030

Morning Break

1030 - 1200

**Session 6: Meeting with the IBO MYP Regional Staff**

- Objectives and Issues from the Regional Office
- Advice

1200 - 1300

Lunch

1300 - 1430

**Session 7: Areas of Interaction**

- Formats and scope
- Possible issues
- Possible solutions

1430 - 1500	Afternoon Break
1500 - 1630	<b>Session 8: Assessment in the MYP</b> <ul style="list-style-type: none"> <li>▪ Assessment theory</li> <li>▪ The negotiable and the non-negotiables</li> <li>▪ Issues and strategies</li> </ul>
1630	End of Day 2

Sunday, 20 September

0830 - 1000	<b>Session 9: Personal Project</b> <ul style="list-style-type: none"> <li>▪ The Why, What, and How</li> <li>▪ Samples</li> <li>▪ Issues and Solutions</li> </ul>
1000 - 1030	Morning Break
1030 - 1200	<b>Session 10: Consideration, Authorisation, and Evaluation</b> <ul style="list-style-type: none"> <li>▪ Identifying the demands of what needs to be done and when</li> <li>▪ Samples of schedules</li> <li>▪ Issues and solutions</li> </ul>
1200 - 1300	Lunch
1300 - 1430	<b>Session 11: Leadership: Implications for Coordinators</b> <ul style="list-style-type: none"> <li>▪ The school dynamic and “Middle Management”</li> <li>▪ Strategies for success</li> <li>▪ Pitfalls and traps</li> </ul>
1430 - 1500	Afternoon Break
1500 - 1600	<b>Session 12: Reflection and Evaluation</b> <ul style="list-style-type: none"> <li>▪ Final Question and Answer session</li> <li>▪ Course evaluation</li> <li>▪ Farewell</li> </ul>
1600	Workshop Closes and Award of Certificates*

---

\* An official "IB Certificate of Attendance" is awarded to participants who have attended all sessions of a workshop. Please ensure that travel arrangements do not preclude candidacy for a certificate.