

DP Regional Workshops

King George V School, Hong Kong, China

Friday – Sunday, 2 – 4 October 2009

Calculate your carbon footprint – www.click4carbon.com

One tree planted in the tropics can trap an excess of 20kg of CO₂ per year for 40 years. (www.plant-a-tree-today.org)

Visit website www.million-trees.org to select the tree planting project of your choice and pledge your donation.

DP Subjects offered:-

- | | |
|---|---------------------------|
| Biology (Level 1) | Economics (Level 2) |
| Biology (Level 2) | Economics (Level 3) |
| Physics (Level 1) | Business & Mgmt (Level 1) |
| Physics (Level 2) | Business & Mgmt (Level 2) |
| Chemistry (Level 1) | Business & Mgmt (Level 3) |
| Chemistry (Level 2) | Geography (Level 1) |
| English A1 (Level 1) | Geography (Level 2) |
| English A1 (Level 2) | History (Level 1) |
| Environmental Systems & Societies (Level 1) | History (Level 2) |
| Economics (Level 1) | History (Level 3) |

Visit: www.ibo.org/ibap/workshops for online registration

Note that participants are requested to check the “Workshop Descriptions” online to ascertain the level of experience required to attend these workshops.

EARLY BIRD SPECIAL TILL 31 JULY. REGISTRATION CLOSES ON 28 AUGUST



For more information, please contact
IB Asia Pacific Events Team:-
15 Hoe Chiang Road #11-04/06
Tower Fifteen Singapore 089316
Tel: +65 6776 0249
Fax: +65 6776 4369
Email: ibapevents@ibo.org

INTERNATIONAL BACCALAUREATE ASIA PACIFIC DP REGIONAL WORKSHOPS

Friday – Sunday, 2 – 4 October 2009

WORKSHOP DETAILS

Programme Schedule

The structure of each subject workshop features 12 sessions delivered over the course of 3 days. Refer to the cover page for the type of subjects offered at the venue.

Time/Day	Day 1	Day 2	Day 3
8.30 – 10.00	Welcome Address/Session 1	Session 5	Session 9
10.00 – 10.30	AM Break		
10.30 – 12.00	Session 2	Session 6	Session 10
12.00 – 1.00	Lunch		
1.00 – 2.30	Session 3	Session 7	Session 11
2.30 – 3.00	PM Break		
3.00 – 4.30	Session 4	Session 8	Session 12 (ends at 4pm)
4.30	End of the Day		

Prerequisites

Refer to the workshop descriptions at www.ibo.org/ibap/workshops to ascertain the level of IB teaching experience(s) in that specific subject needed to attend a workshop.

Priority will be given to teachers currently teaching in IB World Schools or candidate schools working towards authorization.

Representatives from schools that have registered interest to implement IB programmes may register for introductory and/or Level 1 workshop only. Independent teachers who are not currently teaching in IB schools may attend the introductory and/or Level 1 workshops provided there are vacancies left after the registration deadline.

Agenda

A copy of the subject agenda will be posted on the website (<http://www.ibo.org/events>) about **ONE** month before the date of workshop.

Certificate of Attendance

An official “IB Certificate of Attendance” is only awarded to **registered** participants who have attended **ALL** sessions of a subject workshop. Please note that your travel arrangements do not preclude your candidacy for a certificate.

Workshop Fee includes:-

- Refreshment breaks and lunches for 3 days
 - *Catering will not include pork or lard only*
 - *Vegetarian food will be available*
 - Workshop materials
- ** Fee **excludes** cost of travel and hotel accommodation.

Register before **31 July** to receive
US\$70 Early Bird Discount,
Standard Registration Fees: **US\$595**

REGISTRATION CLOSSES
28 August 2009

VENUE DETAILS

Workshop Venue

King George V School

2 Tin Kwong Road, Homantin, Kowloon, Hong Kong

Tel: +852 2711 3029

Fax: +852 2760 7116

Website: <http://www.kgv.edu.hk/>

** More details will be sent to the registered email address 2 weeks before event. Please make sure you have entered the correct email address.

Entry Visa

Please check with your travel agent whether you are required to apply for visa. Alternatively, you can check out the lists at http://www.immd.gov.hk/ehhtml/hkvisas_4.htm

Contact us at ibapevents@ibo.org if an invitation letter is required from the organiser.

Air Transportation

The modern **Hong Kong International Airport** which is also known as **Chek Lap Kok**, the name of the small island where it is located was opened in July 1998. It is the third busiest airport in terms of passenger traffic in Asia and the second busiest airport in terms of cargo traffic in the world. Refer to website www.hongkongairport.com for more information.

Airport Departure Tax

Departure Tax is normally inclusive in the ticket price. Please check with your travel agent.

Airport Transfer

Airport Express is a dedicated airport railway providing fast and reliable service. The operating hours are 0550 to 0115 daily, running at 12-minute intervals. The journey time between Airport and downtown is about 24 minutes. A Single journey to Kowloon station costs HK\$90.

Alternatively, you can take a taxi from the airport. It takes about 30 minutes and costs approximately HK\$250-300.

Ground Transportation

Taxis - Often the best choice for short distances, taxis are everywhere in major areas and fares are comparatively low. Flag fall is HK\$15 in Kowloon and on Hong Kong Island, lower in the New Territories and Lantau Island. Many drivers speak some English, but it is wise to have your destination written in Chinese characters. Only Hong Kong dollars are accepted.

MTR (Subway) - The underground MTR is fast, clean, efficient and inexpensive. Fares range from HK\$4 to HK\$26 and can be paid with single-journey tickets or travel passes such as the Octopus card. The MTR is great for getting to Hong Kong's attractions as well as a host of shopping and dining outlets. For more information, please visit http://www.mtr.com.hk/eng/homepage/e_customer_index.php



Octopus Cards – The Easy Way to Travel

Most public transport requires exact change and that's why we recommend that you get an Octopus card. This electronically stored-value card is accepted on most public transport including buses, minibuses, trains, ferries, the Peak Tram, and some taxis. It's even accepted at convenience stores and fast food restaurants. To pay for a fare, simply place the Octopus card on the reader located next to the fare box and the fare gets deducted electronically. A new Octopus card costs HK\$150 which includes a refundable HK\$50 deposit. Any leftover money is also refunded

when you return the card. Purchase it at the Airport Express Customer Service Counters on Level 5 of the Hong Kong International Airport, or alternatively the cards are available for purchase at most public transport customer service centres.

Transportation From Hotel to School & Vice Versa

Buses will be provided daily between the recommended hotels and the school. The exact bus schedule will be provided at a later date.



Please note that buses for participants are only available for those who booked their room with the respective hotels directly. If you book at same hotels via online booking engine or via your travel agent, we are unable to capture your data under the IB participants rooming list.

Accommodation Options

Workshop participants are responsible for booking their own accommodation.

Please book early – The rates quoted below are subject to room availability at the time of booking and will be allocated on a 'first come, first served' basis.

Do quote **"International Baccalaureate"** to enjoy the special negotiated rates.

Hotels	Rates per room per night	Contacts
 <p>Royal Plaza Hotel (4*)</p>	<p>Superior Room with 1 Breakfast: HK\$970+ per night Superior Room with 2 Breakfasts: HK\$1,070+ per night <i>(Rates also include 1-hour in-room broadband internet access service for 1 register computer daily)</i></p> <p>Above rate is subject to 10% service charge</p> <p>Above rates are valid till 19 August 2009</p> <p>Cancellation Policy: Please check with hotel when booking</p>	<p>Address: 193 Prince Edward Road West, Kowloon Hong Kong Tel: +852 2622 6291 Fax: +852 2628 3383 Email: vivianchiu@royalplaza.com.hk Website: http://www.royalplaza.com.hk</p> <p>Please download the room reservation form for reservation</p> <p>For booking and enquiries, please contact Ms Vivian Chiu</p>
 <p>MetroPark Kowloon Hotel (3*)</p>	<p>Comfort Plus Room with 1 Breakfast: HK\$780nett per night Comfort Plus Room with 2 Breakfasts: HK\$840nett per night <i>(Rates also include unlimited broadband internet access service daily)</i></p> <p>Above rate is inclusive of 10% service charge</p> <p>Above rates are valid till 9 September 2009</p> <p>Cancellation Policy: Please check with hotel when booking</p>	<p>Address: 75 Waterloo Road, Kowloon, Hong Kong Tel: +852 2197 3432 Fax: +852 2760 3603 Email: sbdlm.hkkl@metroparkhotels.com Website: www.metroparkhotelkowloon.com</p> <p>Please download the room reservation form for reservation</p> <p>For booking and enquiries, please contact Ms Irene Wong</p>

General Information

For more information on Hong Kong, visit:

<http://www.discoverhongkong.com/eng/index.jsp>

<http://www.lonelyplanet.com/china/hong-kong>

Weather

October is one of the best months to visit with temperatures around ranging from 23 to 27°C. The temperature at this time of year is moderate with high sunshine hours and has a medium humidity rate.

Exchange Rate

Due to recent exchange rate fluctuations please check <http://www.xe.com>.

Money can be exchanged at the airport, banks and major hotels. ATMs are widely available. Shops, hotels and restaurants do accept Visa, MasterCard. American Express is less common.

Tipping

10% service charge is usually included in the bill. In such cases tipping is not necessary. Tipping of taxi drivers is not customary but fares are often rounded up to the nearest dollar.

Language

Hong Kong's official languages are English and Chinese. The most commonly spoken Chinese dialect is Cantonese, but Mandarin - the official language of China, known in Hong Kong as Putonghua - is gaining in popularity.

In hotels, major restaurants, stores, and tourist centres, almost everyone speaks English. However, this is not always the case with, taxi drivers, bus drivers, and workers in small shops, cafes, and market stalls where limited English is often spoken. Please get a hotel card from the concierge so you can show it to the taxi driver every time you want to return to your hotel.

Local Food & Drink

Hong Kong is known for its "dim sum", delicately prepared morsels of Cantonese cuisine served from a never-ending procession of carts and eaten with tea. Dim sum is usually eaten for breakfast or lunch and is often the focus of family get-togethers on Sundays.

A uniquely Hong Kong-style eatery is the cha chaan teng (literally "tea cafe"), but offering fusion fast food that happily mixed Western and Eastern fare with a wide selection of drinks including the popular tea-and-coffee mix "yuanyang", and perhaps more oddities (to the Western palate) like boiled Coke with ginger or iced coffee with lemon.

For those who wish to eat Hong Kong's famous seafood, there are different locations in Hong Kong's coastal areas where freshly caught seafood is cooked and served. Places like **Sai Kung, Po Doi O, Lei Yu Mun, Lau Fau Shan** are good places to find restaurants specialized in seafood. These restaurants have different tanks to keep the seafood alive and will present live seafood specimens to their patrons to choose from before cooking.

The traditional hotspot for both eating and drinking for westerners is **Lan Kwai Fong** in Central (Hong Kong Island). **Wan Chai** is also fun, if slightly sleazier with numerous girly bars along Lockhart Road, while Causeway Bay and Eastern Soho out beyond Quarry Bay offer a less touristy experience.

Shopping

As a generalisation, the Hong Kong Island has the fancy name-brand air-con shopping malls (particularly near **Causeway Bay**), while Kowloon is the place to go for cheap open markets. Kowloon also has **Nathan Road** with many shops selling electronics, cameras and gadgets, mainly catering to tourists.

Below are a few of the many Shopping Centres:-

1. **Harbour City** - Huge Shopping Centre in Tsim Sha Tsui on Canton Road
2. **APM** - All new 24Hr Shopping Centre in Kwun Tong. Take the MTR to the Kwun Tong station.

3. **Citygate Outlet** - Located right next to Tung Chung MTR Station, the Citygate is a rare outlet mall with tonnes of mid-priced brands, some of them being Adidas, Esprit, Giordano, Levi's, Nike, Quiksilver and Timberland.

Hong Kong has a lot of street markets. Below are a few more interesting ones:-

1. **Ladies Market** - Find fake brand label goods or illegal imports here. Make sure to bargain here! (Nearest MTR: Mongkok)
2. **Temple Street** - Situated in the middle of the yellow district, this is a place that sells anything from the Little Red Book to adult toys. (Nearest MTR: Yau Ma Tei)
3. **Apliu Street** - This is the place where you can find cheap computer goods, peripherals and accessories. (Nearest MTR: Shum Shui Po)
4. **Stanley Market** - One of the more touristy places, this market sells everything from luxury luggage to cheap brand name clothes (usually overruns from the factories). Accessible with number 40 minibus from Causeway Bay. Also, No. 6 and 6A bus from Central.

Sightseeing

Hong Kong has enough towering urbanity, electric streetscapes, enigmatic temples, commercial fervour and cultural idiosyncrasies to utterly swamp the senses of a visitor.

Below are a few highlights:-

Victoria Peak: The views are giddy beautiful in every direction, with the vista of the business district, Victoria Harbour and Kowloon especially grand. In true Hong Kong style the main viewing deck is on the roof of a large shopping mall. <http://www.thepeak.com.hk>

Museums: There are a variety of museums in Hong Kong, particularly in Tsimshatsui. To name a few:- Hong Kong Museum of Art (<http://www.lcsd.gov.hk/hkma>), Hong Kong Museum of History (<http://www.hk.history.museum>), Hong Kong Science Museum (<http://www.lcsd.gov.hk/CE/Museum/Science>) and Hong Kong Space Museum (<http://www.lcsd.gov.hk/CE/Museum/Space/index.htm>).

For more information on sightseeing options in Hong Kong, please visit <http://www.discoverhongkong.com/eng/index.jsp>

How to Register for IB Asia Pacific Regional Workshops

In order to serve you better, we appreciate your assistance in following the procedures below to make registration runs smoothly.

Step 1:- Check and Prepare

Get ready the 6-digit School Code and the teacher(s)' particulars:-

1. Full Name (in the format to be printed on certificate and name tags)
2. Years of Experience in **teaching that particular subject** in IB Schools
3. Email Address (try not to provide coordinator's email address unless he/she is the registered participant)

**** Please check the "Workshop Descriptions" to ascertain the level of experience required to attend these workshops. The Regional Office reserves the right to de-register those who do not meet the pre-requisite so as to maintain the quality level of workshops.**

Step 2:- Register Online

Visit www.ibo.org/ibap/workshops, and follow instructions.

Step 3:- Select Payment Methods

Payment Methods	Pay by Credit Card (via Pay Pal)	Pay by Bank Draft / TT	Pay by Credit Note
Upon submission of online registration	Link to Pay Pal website. Upon completion of payment, you will receive an instant confirmation email.	Receive an automated email reply to acknowledge receipt of registration. **	Receive an automated email reply to acknowledge receipt of registration. **
Status of Registration	CONFIRMED. You do not need another confirmation email from Events Team unless you did not receive the instant confirmation email.	PENDING. Payment must reach us within 2 weeks to receive the confirmation email sent by Events Team. To speed up the process, quote Reference Number when submitting the bank advice to ibapfinance@ibo.org	PENDING. Contact ibapfinance@ibo.org with your Reference Number and Credit Note Number /Amount. Upon verification of Credit Note, you will receive the confirmation email sent by Events Team.

** If you do not receive any automated email reply upon completion of online registration, this implies either you did not submit the registration or you have entered an invalid email address for the coordinator. Contact ibapevents@ibo.org for assistance.

How to Make Payment for IB Asia Pacific Regional Workshops

Payment by Credit Card

You need to have a valid Pay Pal account. If not, please select payment by bank draft or TT. Note that once online registration is closed, option to pay via credit card would not be available.

Payment by Telegraphic Transfer

Please arrange for payment to be remitted to:

Name: International Baccalaureate Organization
 Account Number: 243 - 036225 - 178 (USD)
 Bank: Hong Kong and Shanghai Banking Corporation Limited (Tanglin Branch)
 6 Claymore Hill, #01-00 Claymore Plaza, Singapore 229571
 Swift Code: HSBCSGSG

****Please inform your Finance Dept that all bank charges are to be borne by the Remitter and that IB must receive the workshop fee in FULL.**

Payment by Bank Draft

Bank Drafts should be made payable to: “International Baccalaureate Organization” and mailed to the IB Asia Pacific Regional Office (see address on cover page). **Please include an extra USD25 to pay for bank charges.**

In order for us to record and verify your payment correctly, please quote the relevant references on the Bank Transfer Slip or on the back of the Bank Draft:

- a) Name of the workshop
- b) Reference Number
- c) School Name
- d) Participant name(s)

Registration is **COMPLETED** only when you receive the confirmation email from the Events Team. If you would like to withdraw the registration at any point, please contact ibapevents@ibo.org as soon as possible. Refer to the Cancellation Policy on next page.

Hurry! Register online at
<http://www.ibo.org/ibap/workshops>

Early Bird Fee (Registration & Payment by 31 July)	Regular Fee (Registration & Payment after 31 July)
US\$525	US\$595
Registration Deadline: 28 August 2009	

Important Information:

- 1) **Underpayment of workshop fees will delay the confirmation of registration.**
- 2) If Regional Office has yet to receive payment after the Early Bird deadline, you will lose the Early Bird privileges and the fees will automatically revert to the regular rate.
- 3) Reservations of seat with generic name are not entitled to Early Bird privileges and will need to pay an additional administrative fee of US\$80 when you submit the names of participants.
- 4) Programme Coordinators should communicate to participants regarding their registration and payment status. **Participants are required to show their copy of the confirmation email for verification purposes.**
- 5) Travel arrangements should be made only after receipt of confirmation email from the Events Team. Confirmation email will **only be sent** based on the following 2 criteria:-
 - Full payment has been made and verified by Finance
 - Sufficient numbers of registered participants in that workshop for viable learning
- 6) Unregistered teachers who appear for events on-site should not expect to be admitted. The Regional Office reserves the right to deny admission under these circumstances.

It is very important for the Events Team to have accurate and timely registration data in order to fulfill the considerable logistical requirements of workshops. Accurate details are essential for the preparation of the venue, workbooks, support materials, certificates, transportation, catering and other aspects of events. When schools make changes in participants' registration status, it poses significant challenges to the administration of a successful professional development experience for all.

In consideration of these circumstances, please note the following:-

Cancellation & Substitution Policy

	Deadline	Policy
Cancellation after online registration, prior to registration deadline	Before 28 August	US\$80 per participant - If payment is made, it will be refunded less cancellation charge in the form of credit note - If payment is still pending, an invoice for cancellation charge will be issued
Cancellation after online registration deadline and before 14 days prior to the workshop	Between 29 August – 18 September	US\$200 per participant - If payment is made, it will be refunded less cancellation charge in the form of credit note - If payment is still pending, an invoice for cancellation charge will be issued
Cancellation within 14 days prior to the workshop or participant did not turn up for workshop	After 18 September	No refund or credit note - If payment is made, it will be forfeited. - If payment is still pending, an invoice for full registration fee will be issued
Cancellation due to Visa refusal	NA	No refund or credit note
Regional Office cancels workshop	NA	- If payment is made, full refund of registration fees less bank charges in the form of a credit note - If payment is still pending, registration is void by default
Substitution A substitution is a change of participant originally registered within the same subject workshop in the same event OR different subject workshop in the same event.	NA	US\$80 per substitution <i>If for a different subject, do check with the Regional Office for availability first.</i>

The Regional Office reserves the right to amend any of the policies and procedures as it deemed fit and necessary.

Disclaimer

All the information on this document is provided on an "as is" and "as available" basis and you agree that you use such information entirely at your own risk.

The Regional Office gives no warranty and accepts no responsibility or liability for the accuracy or the completeness of the information and materials contained in this document. Under no circumstances will the Regional Office be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly from your use of or inability to use this document or any websites linked to it, or from your reliance on the information and material on this document.

This document also contains links to other internet sites. Such links are provided as an information service for the users of this document. As the Regional Office has no control over third party sites, the user hereby acknowledges and agrees that the Regional Office is not held responsible or liable for any content or material on such sites. In providing such links, the Regional Office does not in any way, expressly or implicitly, endorse the linked sites or resources or the respective contents thereof. The user further acknowledges and agrees that the Regional Office shall not be responsible or liable, whether directly or indirectly, for any damages or loss caused or sustained by the user, in connection with any use or reliance on information or material obtained from third party sites.

Neither the IB nor its directors, officers or agents are responsible or liable for the safety and property of participants or their companions during the workshops or any excursions related thereto. Travelling to and from the workshop venue shall take place under the participants' sole responsibility. Participants are advised to seek information on potential health and security risks incurred by themselves or their companions at the workshops and to secure adequate insurance coverage. Swiss law shall govern any legal issues relating to the enrollment and participation in the workshops. Any disputes arising with respect to or in connection with the enrollment and participation in the workshops shall be finally settled by one arbitrator in accordance with the Rules of Arbitration of the Chamber of Commerce and Industry of Geneva.