

# PYP & DP Regional Workshops

Queensland Academies, Brisbane, Australia

Friday - Sunday, 3 – 5 July 2009

Calculate your carbon footprint – [www.click4carbon.com](http://www.click4carbon.com)

One tree planted in the tropics can trap an excess of 20kg of CO2 per year for 40 years. ([www.plant-a-tree-today.org](http://www.plant-a-tree-today.org))

Visit website [www.million-trees.org](http://www.million-trees.org) to select the tree planting project of your choice and pledge your donation.

★★★★★★★★★★

DP Subjects offered:-

Visual Arts (Level 1)  
Visual Arts (Level 2)  
Visual Arts (Level 3)  
Music (Level 1)  
Music (Level 3)  
Dance (Mixed Level)  
Film (Mixed Level)  
Theatre (Level 1)

★★★★★★★★★★

★★★★★★★★★★

DP Subjects offered:-

Biology (Level 1)  
Biology (Level 2)  
Biology (Level 3)  
Physics (Level 1)  
Physics (Level 2)  
Physics (Level 3)  
Chemistry (Level 1)  
Chemistry (Level 2)  
Chemistry (Level 3)

★★★★★★★★★★

★★★★★★★★★★

PYP Subjects offered:-

An Introduction to the PYP for Teachers  
Making the PYP Happen in the Classroom  
The Written Curriculum in the PYP  
Collaborative Planning in the PYP  
The Role of Language in the PYP  
The Exhibition  
The Role of Arts in the PYP

★★★★★★★★★★

Visit: [www.ibo.org/ibap/workshops](http://www.ibo.org/ibap/workshops) for online registration

Note that participants are requested to check the “Workshop Descriptions” online to ascertain the level of experience required to attend these workshops.

**EARLY BIRD SPECIAL TILL 17 APRIL. REGISTRATION CLOSES ON 15 MAY**



For more information, please contact  
IB Asia Pacific Events Team:-  
15 Hoe Chiang Road #11-04/06  
Tower Fifteen Singapore 089316  
Tel: +65 6776 0249  
Fax: +65 6776 4369  
Email: [ibapevents@ibo.org](mailto:ibapevents@ibo.org)

# INTERNATIONAL BACCALAUREATE ASIA PACIFIC PYP & DP REGIONAL WORKSHOPS

Friday - Sunday, 3 - 5 July 2009

## WORKSHOP DETAILS

### Programme Schedule

The structure of each subject workshop features 12 sessions delivered over the course of 3 days. Refer to the cover page for the type of subjects offered at the venue.

| Time/Day      | Day 1                     | Day 2     | Day 3                    |
|---------------|---------------------------|-----------|--------------------------|
| 8.30 – 10.00  | Welcome Address/Session 1 | Session 5 | Session 9                |
| 10.00 – 10.30 | AM Break                  |           |                          |
| 10.30 – 12.00 | Session 2                 | Session 6 | Session 10               |
| 12.00 – 1.00  | Lunch                     |           |                          |
| 1.00 – 2.30   | Session 3                 | Session 7 | Session 11               |
| 2.30 – 3.00   | PM Break                  |           |                          |
| 3.00 – 4.30   | Session 4                 | Session 8 | Session 12 (ends at 4pm) |
| 4.30          | End of the Day            |           |                          |

### Prerequisites

Refer to the workshop descriptions at [www.ibo.org/ibap/workshops](http://www.ibo.org/ibap/workshops) to ascertain the level of IB teaching experience(s) in a specific subject needed to attend a workshop.

Priority will be given to teachers currently teaching in IB World Schools or candidate schools working towards authorization.

Representatives from schools that have registered interest to implement IB programmes may register for introductory and/or Level 1 workshop(s) only. Independent teachers who are not currently teaching in IB schools may attend the introductory and/or Level 1 workshops provided there are vacancies left after the registration deadline.

### Agenda

A copy of the subject agenda will be posted on the website (<http://www.ibo.org/events>) about **ONE** month before the date of workshop.

### Certificate of Attendance

An official "IB Certificate of Attendance" is only awarded to **registered** participants who have attended **ALL** sessions of a subject workshop. Please note that your travel arrangements do not preclude your candidacy for a certificate.

### Workshop Fee includes:-

- Refreshment breaks and lunches for 3 days
    - *Catering will not include pork or lard only*
    - *Vegetarian food will be available*
  - Workshop materials
- \*\* Fee **excludes** cost of travel and hotel accommodation.

Register before **17 April** to receive  
US\$50 Early Bird Discount,  
Standard Registration Fees: **US\$575**

**REGISTRATION CLOSES**  
**15 May 2009**

## VENUE DETAILS

### **Workshop Venues**

This event will be conducted at 2 campuses of Queensland Academies:-

- 1) **The Queensland Academy for Creative Industries**  
61 Musk Avenue, Kelvin Grove, Queensland  
Tel: +61 7 3552 9333  
Fax: +61 7 3552 9300
  
- 2) **Queensland Academy for Science, Mathematics and Technology**  
78 Bywong Street, Toowong Queensland 4066  
Tel: +61 7 3377 9333  
Fax: +61 7 3377 9300

Website: <http://www.qldacademies.eq.edu.au/index.html>

\*\* More details will be sent to the registered email address 2 weeks before event. Please make sure you have entered the correct email address.

### **Entry Visa**

Please apply for a visa at your earliest convenience. Detailed information about Visa requirements can be found on the Australian Government Immigration website: <http://www.immi.gov.au/business/iecn.htm>

Participants of an event or conference in Australia will generally need to apply for a subclass 456 Business (Short Stay) Visitor visa. However this is not always the case. This type of visa can only be obtained at official Australian visa offices overseas.

Fact Sheet 55 - The Electronic Travel Authority [www.immi.gov.au/eta/](http://www.immi.gov.au/eta/)

Contact us at [ibapevents@ibo.org](mailto:ibapevents@ibo.org) if an invitation letter is required from the organiser for the visa application.

### **Air Transportation**

Brisbane Airport is conveniently located just 20 minutes from the CBD with direct connections to 26 international and 39 domestic destinations. For more information, visit [www.bne.com.au](http://www.bne.com.au)

### **Airport Departure Tax**

Departure Tax is normally inclusive in the ticket price. Please check with your ticket provider.

### **Airport Transfer**

There are 3 options for airport transfer:-

- 1) Taxi to the City Centre takes about 15-20 minutes and costs approximately AUD\$33 plus a \$3 fee for departing taxis only.
- 2) CoachTrans (Door-to-door bus services to Brisbane City) – Coachtrans services operates every 30 minutes to the door of your hotel. The cost of this service is AUD\$12 per person. For more information or to book directly on-line [www.coachtrans.com.au](http://www.coachtrans.com.au)
- 3) Train – Brisbane city to and from Brisbane Airport takes 22 minutes and a one-way single adult ticket costs AUD\$13. The Train is found in the Domestic Terminal.

### **Ground Transportation**

There are a variety of ways to get around including bus, train, metro, taxi, boat and hiring your own car. Brisbane's BUZ services run every ten minutes and have a safe late night option. To get a rough idea of taxi fare you can go to Black and White Cabs and Yellow Cabs online fare estimators. Brisbane operates two boat services, one around the bays (blue CityCat) and the other for the inner city (City Ferries). Citytrain is Brisbane's metro/train service and all timetable and fares can be found online: [http://www.citytrain.com.au/plan\\_your\\_trip/timetable\\_fares/timetable\\_fares.asp](http://www.citytrain.com.au/plan_your_trip/timetable_fares/timetable_fares.asp)

### **Transportation from the Hotel to the School & Vice Versa**

Buses will be provided between the recommended hotels and the school daily. **Please note that this service will only be applicable if you use the official hotel booking form on our website.**



We are unable to trace those bookings made via your travel agent as they are not handled by the hotel directly.



**Accommodation Options**

**Workshop participants are responsible for booking their own accommodation.**

Please book early – The rates quoted below are subject to room availability at the time of booking and will be allocated on a 'first come, first served' basis. You are required to check the confirmation received from the hotel.

If you are booking a room at the same hotel via your own travel agent, please note that you have to arrange your own transportation to the school.

| Hotels   | Rates per room per night   | Contacts   |
|--|--|--|
| <p>The Sebel King George Square Brisbane (5*)</p>   | <p>Sebel Deluxe King Room with 1pax breakfast:<br/>AUD\$210nett per night</p> <p>Above rate is inclusive of 10% GST</p> <p>Above rates are valid till <b>1 May 2009</b></p> <p>Cancellation Policy:<br/>Please check with hotel when booking</p>       | <p>Address:<br/>King George Square<br/>Cnr Ann &amp; Roma Streets<br/>Brisbane QLD 4001 Australia<br/>Tel: +61 7 3229 9111<br/>Fax: +61 7 3229 9618<br/>Email: <a href="mailto:groups_tsckgsb@mirvac.com.au">groups_tsckgsb@mirvac.com.au</a><br/>Website:<br/><a href="http://www.mirvachotels.com/sebel-king-george-square-brisbane">http://www.mirvachotels.com/sebel-king-george-square-brisbane</a></p> <p><b>Please download the room reservation form to book room.</b></p> <p>For enquiries, please contact Ms Karen Windram</p>       |
| <p>Citigate King George Square Brisbane (4*)</p>  | <p>Citigate Superior Queen Room with 1pax breakfast:<br/>AUD\$195nett per night</p> <p>Above rate is inclusive of 10% GST</p> <p>Above rates are valid till <b>1 May 2009</b></p> <p>Cancellation Policy:<br/>Please check with hotel when booking</p> | <p>Address:<br/>King George Square<br/>Cnr Ann &amp; Roma Streets<br/>Brisbane QLD 4001 Australia<br/>Tel: +61 7 3229 9111<br/>Fax: +61 7 3229 9618<br/>Email: <a href="mailto:groups_tsckgsb@mirvac.com.au">groups_tsckgsb@mirvac.com.au</a><br/>Website:<br/><a href="http://www.mirvachotels.com/citigate-king-george-square-brisbane">http://www.mirvachotels.com/citigate-king-george-square-brisbane</a></p> <p><b>Please download the room reservation form to book room.</b></p> <p>For enquiries, please contact Ms Karen Windram</p> |

|  |  |  |
|--|--|--|
| <p>Mercure Hotel Brisbane (4*)</p>  | <p>Superior City View Room with 1pax breakfast: AUD\$175nett per night</p> <p>Superior River View Room with 1pax breakfast: AUD\$205nett per night</p> <p>Above rate is inclusive of 10% GST</p> <p>Above rates are valid till <b>1 June 2009</b></p> <p>Cancellation Policy:<br/>Please check with hotel when booking</p> | <p>Address:<br/>85-87 North Quay<br/>Brisbane QLD 4003 Australia<br/>Tel: +61 7 3237 2300<br/>Fax: +61 7 3236 1035<br/>Email: <a href="mailto:h1750-re04@accor.com">h1750-re04@accor.com</a><br/>Website:<br/><a href="http://www.mercurebrisbane.com.au/">http://www.mercurebrisbane.com.au/</a></p> <p>To book a room, click on the following link<br/><a href="http://www.accorhotels.com/accorhotels/ien_externe.svlt?goto=rech_geo_avantage&amp;nom_ville=BRISBANE&amp;checkboxAvantage=1&amp;code_avantage=IBAC">http://www.accorhotels.com/accorhotels/ien_externe.svlt?goto=rech_geo_avantage&amp;nom_ville=BRISBANE&amp;checkboxAvantage=1&amp;code_avantage=IBAC</a></p> <p>For enquiries, please contact Ms Melissa Inglis (Group Reservations Coordinator)<br/>Tel: +61 7 3237 2315</p>  |
| <p>Hotel Ibis (3*)</p>              | <p>Standard Room with 1 Breakfast: AUD\$155nett per night</p> <p>Above rate is inclusive of 10% GST</p> <p>Above rates are valid till <b>1 June 2009</b></p> <p>Cancellation Policy:<br/>Please check with hotel when booking</p>  | <p>Address:<br/>27-35 Turbot Street<br/>Brisbane QLD 4000 Australia<br/>Tel: +61 7 3237 2312<br/>Fax: +61 7 3236 3891<br/>Email: <a href="mailto:h1750-re04@accor.com">h1750-re04@accor.com</a><br/>Website:<br/><a href="http://www.ibishotel.com/gb/hotel-2062-ibis-brisbane/index.shtml">http://www.ibishotel.com/gb/hotel-2062-ibis-brisbane/index.shtml</a></p> <p>To book a room, click on the following link<br/><a href="http://www.accorhotels.com/accorhotels/ien_externe.svlt?goto=rech_geo_avantage&amp;nom_ville=BRISBANE&amp;checkboxAvantage=1&amp;code_avantage=IBAC">http://www.accorhotels.com/accorhotels/ien_externe.svlt?goto=rech_geo_avantage&amp;nom_ville=BRISBANE&amp;checkboxAvantage=1&amp;code_avantage=IBAC</a></p> <p>For enquiries, please contact Ms Melissa Inglis (Group Reservations Coordinator)<br/>Tel: +61 7 3237 2315</p> |

### General Information

For more information on Brisbane, visit:

<https://www.ourbrisbane.com/>

<http://www.lonelyplanet.com/australia/queensland/brisbane>

<http://www.brisbane-australia.com/>

### Weather

The weather during the month of July is one of the coldest months with average temperatures ranging from 9-20 °C.

### Exchange Rate

Due to recent exchange rate fluctuations please check: <http://www.xe.com/>

Money can be exchanged at the airport, banks and major hotels. ATMs are widely available which accept Visa, MasterCard and American Express.

## Tipping

Tipping is not customary. But if you receive good service in restaurants, it's advisable to give a 10% tip.

## Food & Drink

Brisbane has a diverse cultural heritage creating a rich assimilation of food styles. The city's location upon Moreton Bay creates a haven for seafood lovers, while the fertile soils of Queensland add to rich harvests and succulent meat supplies.

- *Central Business District* – allows for a rich diversity of restaurants for travellers on a tight budget to high end cuisine.
- *South Bank Parklands* – this known 'retreat' from the city offers a quieter atmosphere while offering some of Brisbane's finest restaurants. Alfresco dining can be found on Little Stanley Street opposite south bank parklands.
- *Fortitude Valley & Chinatown* – known as Brisbane's 'one-stop entertainment district' offers a bewildering array of dining sideshows and numerous bars. Brisbane's Chinatown is one of Australia's most traditional and authentic centres which has emerged through generations of Chinese immigrants.
- *Milton, Paddington & Rosalie* – This area is situated to the west of the downtown area and offers largely Italian cuisine despite the miniature Eiffel Tower. It is also a fashionable café precinct.

## Shopping

Brisbane offers a wide range of shopping opportunities with numerous malls and multiple markets. Late night shopping in Brisbane is on Friday Nights within the city centre area.

- *Queen Street, Queen Street Mall and Brunswick Mall* – are the main shopping areas which provide high street retail and shops. Fortitude Valley Market operates on a Saturday (9am to 5pm) at Brunswick Mall.
- *Fortitude Valley & Chinatown* – offer unique shopping opportunities for a wide range of items.
- *Milton's Park road & New Farm* – this area is becoming increasingly fashionable for designer clothing/articles and galleries.
- *Paddington* – is known as a great area of town to browse through antiques
- *South Bank Lifestyle Markets* - Friday evening through to Sunday evening and feature a range of Australian arts, crafts, homeware and collectables. It also features many up and coming designers.
- *Eagle Street Pier market and Riverside Market* – open early on Sundays.
- *The West End* – of the city is known for its bohemian vibe

## Sightseeing

The City's climate and historic history has a lot to offer in the way of gardens, landscapes and architecture. Sightseeing can be done via waterways, buses, tours or simply by walking.

- *Brisbane's Living Heritage* – most of Brisbane's heritage sites is found in and around the city centre. A 'freebie' brochure on Brisbane's Living Heritage can be found at the visitor information centres.
- *Brisbane's Alma Park Zoo* – is located 28Km north of the city centre. This Zoo offers a wide array of both native and overseas wildlife. If you are interested in Animals the *Lone Pine Koala Sanctuary* is the largest Koala Sanctuary in Australia, it also hosts kangaroos, dingoes and wombats. The sanctuary is conveniently located along the river bank. For more information visit [www.koala.net](http://www.koala.net).
- *Museum of Brisbane* – plays out Brisbane's history in short films in the multimedia memory theatre.
- *New Farm Park* – is the latest area to be gentrified with fantastic galleries and bustling coffee shops.
- *Newstead House* – located on the Brisbane River, is a well-known heritage site. A historic homestead dating back to 1846 with beautiful furnishings and set in attractive forested grounds.

## How to Register for IB Asia Pacific Regional Workshops

In order to help serve you better, we appreciate your assistance in following the procedures below to ensure registration runs smoothly.

### **Step 1:- Check and Prepare**

Have ready the 6-digit School Code and the teacher(s)' particulars:-

1. Full Name (in the correct format to be printed on certificate and name tags)
2. Years of Experience in teaching that particular subject in IB Schools
3. Email Address (try not to provide coordinator's email address unless he/she is the registered participant)

**\*\* Please check the "Workshop Descriptions" to ascertain the level of experience required to attend these workshops. The Regional Office reserves the right to de-register those who do not meet the pre-requisite so as to maintain the quality level of workshops.**

### **Step 2:- Register Online**

Visit [www.ibo.org/ibap/workshops](http://www.ibo.org/ibap/workshops), and follow instructions.

### **Step 3:- Select Payment Methods**

| <b>Payment Methods</b>                 | <b>Pay by Credit Card (via Pay Pal)</b>   | <b>Pay by Bank Draft / TT</b>   | <b>Pay by Credit Note</b>   |
|--|---|---|---|
| Upon submission of online registration | Link to Pay Pal website. Upon completion of payment, you will receive an instant <b>confirmation</b> email.                                 | Receive an automated email reply to acknowledge receipt of registration. **   | Receive an automated email reply to acknowledge receipt of registration. **   |
| Status of Registration                 | <b>CONFIRMED.</b><br>You do not need another confirmation email from Events Team unless you did not receive the instant confirmation email. | <b>PENDING.</b><br>Payment must reach us <b>within 2 weeks</b> to receive the confirmation email sent by Events Team. To speed up the process, quote Reference Number when submitting the bank advice to <a href="mailto:ibapfinance@ibo.org">ibapfinance@ibo.org</a> | <b>PENDING.</b><br>Contact <a href="mailto:ibapfinance@ibo.org">ibapfinance@ibo.org</a> with your Reference Number and Credit Note Number /Amount. Upon verification of Credit Note, you will receive the confirmation email sent by Events Team. |

\*\* If you do not receive any automated email reply upon completion of online registration, this implies either you did not submit the registration or you have entered an invalid email address for the coordinator. Contact [ibapevents@ibo.org](mailto:ibapevents@ibo.org) for assistance.

## How to Make Payment for IB Asia Pacific Regional Workshops

### **Payment by Credit Card**

You need to have a valid Pay Pal account. If not, please select payment by bank draft or TT. Note that once online registration is closed, option to pay via credit card will not be available.

### **Payment by Telegraphic Transfer**

Please arrange for payment to be remitted to:

Name: International Baccalaureate Organization  
 Account Number: 243 - 036225 - 178 (USD)  
 Bank: Hong Kong and Shanghai Banking Corporation Limited (Tanglin Branch)  
 6 Claymore Hill, #01-00 Claymore Plaza, Singapore 229571  
 Swift Code: HSBCSGSG

**\*\*Please inform your Finance Dept that all bank charges are to be borne by the Remitter and that IB must receive the workshop fee in FULL.**

**Payment by Bank Draft**

Bank Drafts should be made payable to: “International Baccalaureate Organization” and mailed to the IB Asia Pacific Regional Office (see address on cover page). **Please include an extra USD25 to pay for bank charges.**

In order for us to record and verify your payment correctly, please quote the relevant references on the Bank Transfer Slip or on the back of the Bank Draft:

- a) Name of the workshop
- b) Reference Number
- c) School Name
- d) Participant name(s)

Registration is **COMPLETED** only when you receive the confirmation email from the Events Team. If you would like to withdraw the registration at any point, please contact [ibapevents@ibo.org](mailto:ibapevents@ibo.org) as soon as possible. Refer to the Cancellation Policy on next page.

**Hurry! Register online at**  
<http://www.ibo.org/ibap/workshops>

|   |   |
|---|---|
| Early Bird Fee<br><i>(Registration &amp; Payment by 17 April)</i> | Regular Fee<br><i>(Registration &amp; Payment after 17 April)</i> |
| <b>US\$525</b>  | <b>US\$575</b>  |
| <b>Registration Deadline: 15 May 2009</b>                         |   |

**Important Information:**

- 1) Underpayment of workshop fees will delay the confirmation of registration.**
- 2) If Regional Office has yet to receive payment after the Early Bird deadline, you will lose the Early Bird privileges and the fees will automatically revert to the regular rate.
- 3) Reservations of seat with generic name are not entitled to Early Bird privileges and will need to pay an additional administrative fee of US\$80 when you submit the names of participants.
- 4) Programme Coordinators should communicate to participants regarding their registration and payment status. **Participants are required to show their copy of the confirmation email for verification purposes.**
- 5) Travel arrangements should be made only after receipt of confirmation email from the Events Team.
- 6) Unregistered teachers who appear for events on-site should not expect to be admitted. The Regional Office reserves the right to deny admission under these circumstances.

It is very important for the Events Team to have accurate and timely registration data in order to fulfill the considerable logistical requirements of workshops. Accurate details are essential for the preparation of the venue, workbooks, support materials, certificates, transportation, catering and other aspects of events. When schools make changes in participants’ registration status, it poses significant challenges to the administration of a successful professional development experience for all.

In consideration of these circumstances, please note the following:-

### Cancellation & Substitution Policy

|  | <b>Deadline</b>                    | <b>Policy</b>   |
|--|------------------------------------|---|
| <b>Cancellation after online registration, prior to registration deadline</b>  | Before<br>15 May 2009              | <b>US\$80</b> per participant<br>- If payment is made, it will be refunded less cancellation charge in the form of credit note<br>- If payment is still pending, an invoice for cancellation charge will be issued  |
| <b>Cancellation after online registration deadline and before 14 days prior to the workshop</b>  | Between<br>15 May –<br>19 Jun 2009 | <b>US\$200</b> per participant<br>- If payment is made, it will be refunded less cancellation charge in the form of credit note<br>- If payment is still pending, an invoice for cancellation charge will be issued |
| <b>Cancellation within 14 days prior to the workshop or participant did not turn up for workshop</b>   | After<br>19 Jun 2009               | <b>No refund or credit note</b><br>- If payment is made, it will be forfeited.<br>- If payment is still pending, an invoice for full registration fee will be issued  |
| <b>Cancellation due to Visa refusal</b>  | NA                                 | No refund or credit note  |
| <b>Regional Office cancels workshop</b>  | NA                                 | - If payment is made, full refund of registration fees less bank charges in the form of a credit note<br>- If payment is still pending, registration is void by default   |
| <b>Substitution</b><br>A substitution is a change of participant originally registered within the <b>same</b> subject workshop in the <b>same</b> event OR <b>different</b> subject workshop in the <b>same</b> event. | NA                                 | US\$80 per substitution<br><br><i>If for a different subject, do check with the Regional Office for availability first.</i>   |

**The Regional Office reserves the right to amend any of the policies and procedures as it deemed fit and necessary.**

**Disclaimer**

All the information on this document is provided on an "as is" and "as available" basis and you agree that you use such information entirely at your own risk.

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Neither the IB nor its directors, officers or agents are responsible or liable for the safety and property of participants or their companions during the workshops or any excursions related thereto. Travelling to and from the workshop venue shall take place under the participants' sole responsibility. Participants are advised to seek information on potential health and security risks incurred by themselves or their companions at the workshops and to secure adequate insurance coverage. Swiss law shall govern any legal issues relating to the enrollment and participation in the workshops. Any disputes arising with respect to or in connection with the enrollment and participation in the workshops shall be finally settled by one arbitrator in accordance with the Rules of Arbitration of the Chamber of Commerce and Industry of Geneva.