



Group Name	IB REGIONAL WORKSHOPS
Group Dates	15th – 18th January 2010
Guest Name	
Phone	
Fax	
Email	
Arrival Date	
Departure Date	
Number of Guests	
Accommodation Rates Per Night	Single Standard Deluxe Room \$155.00 Double Standard Deluxe Room \$155.00 Single Executive Suite \$205.00 Double Executive Suite Room \$205.00 Please circle room selected. Rates are valid for single or double occupancy. An additional charge of \$55 per night applies for triple share <input type="checkbox"/> Breakfast per person \$19.00
Special Requests	(Please include any special requests such as twin beds)
Car Parking	Self car parking subject to availability \$10 per day. Valet parking available for \$18 per day
Terms & Conditions	<p>Booking: A deposit equal to the first nights accommodation charge is required at the time of booking to confirm you reservation. By providing your credit card details and signing below you are agreeing to this deposit to be deducted from your credit card.</p> <p>Cancellation: Any cancellation or reduction in room nights made within 13 days before commencement of said reservation, the deposit equal to the first nights accommodation charge shall be forfeited. Refunds are void.</p> <p>Subject to Availability: This rate has been negotiated for conference delegates only and is subject to availability at the time of booking.</p>
Credit Card	Type of Card: Credit Card Number: Expiry Date: Card Holders Name: Accommodation <input type="checkbox"/> Breakfast <input type="checkbox"/> Incidentals <input type="checkbox"/>
Card Holders Signature	
Hotel Contact Details	Group Reservations Phone: 08 8231 5552 Fax: 08 8237 3808 Email: reservations@hgcadelaide.com.au
Confirmation	We will fax back your accommodation request with a confirmation number within 2 working days Confirmation Number: Date: