



North Charleston, SC 20-22 February 2016
Hotel and Travel Information

Location and Accommodation

The workshop will take place at the [Embassy Suites Charleston North Area Convention Center](http://embassysuites.hilton.com/en/es/groups/personalized/C/CHSEMES-IBO-20160218/index.jhtml). The International Baccalaureate (IB) has arranged preferred room rates for this workshop.

If you call Reservations, please remember to mention that you are with International Baccalaureate group code "IBO" to obtain the discounted group rate. The group room rate is available on a first-come, first-served basis **until Thursday, 28 January 2016**, or until the block has sold out.

Reservation Link: <http://embassysuites.hilton.com/en/es/groups/personalized/C/CHSEMES-IBO-20160218/index.jhtml>

Embassy Suites Charleston North Area Convention Center			
5055 International Boulevard		Telephone	(843)747-1882
North Charleston, SC 29418		Reservations	1-800-EMBASSY
Check-in	4:00pm	Check-out	11:00am
Single/Double Rate		USD \$169.00	
Early Departure Fee		USD \$50.00	
Rates are quoted in US dollars and are exclusive of all taxes.			

****Please note:** Checks must be received by the hotel at least 14 days prior to the date of arrival and must include room and tax for the total amount of hotel stay.

Workshop Schedule Outline

DATE	EVENT	TIME
Friday, 19 February 2016 (Day 0)	Workshop check-in	4:00pm
Saturday, 20 February 2016 (Day 1)	Breakfast	7:00am
	General Session	8:00am
	Workshop classes, break & lunch	8:45am -4:15pm
Sunday, 21 February 2016 (Day 2)	Breakfast	7:00am
	Workshop classes, break & lunch	8:15am - 3:45pm
Monday, 22 February 2016 (Day 3)	Breakfast	7:00am
	Workshop classes & beverage break	8:15am - 11:30am
Please be aware that dinner is not included in the conference registration fee and will not be provided on any of the workshop dates.		

International Travel

- All non-citizens must present proof of citizenship to enter the United States or Canada.
- An acceptable form of identification is a valid passport.

Ground Transportation

- Hotel is approximately 5 minutes from Charleston International Airport (CHS).
- Taxicabs are approximately USD \$5.00 one-way to airport.
- Rates subject to change.

Parking

- Self-Parking Lot only

Miscellaneous

- Please remember that meeting room temperatures and personal comfort zones vary widely.
- It is recommended that you bring a sweater or jacket to all sessions.