



Boston, MA 12-14 March 2016
 Hotel and Travel Information

Location and Accommodation

The workshop will take place at the [Sheraton Boston Hotel](#). The International Baccalaureate (IB) has arranged preferred room rates for this workshop. Reservations must be made before Thursday, 18 February 2016 by using the following link [Sheraton](#) to obtain the IB preferred rate.

If you call Reservations, please remember to mention that you are with International Baccalaureate group code “IBO 2016 Regional Workshop” to obtain the discounted group rate. The group room rate is available on a first-come, first-served basis until **Thursday, 18 February 2016**, or until the block has sold out.

Sheraton Boston Hotel		Telephone	(617) 236-2000
39 Dalton Street		Reservations	(888) 627-7054
Boston, MA 02199		Check-out	12:00pm
Check-in	3:00pm		
Single/Double Rate	USD \$199.00		
Early Departure Fee	USD \$199.00		

Rates are quoted in US dollars and are exclusive of all taxes.

****Please note:** Checks must be received by the hotel at least 14 days prior to the date of arrival and must include room and tax for the total amount of hotel stay.

Workshop Schedule Outline

DATE	EVENT	TIME
Friday, 11 March 2016 (Day 0)	Workshop check-in	4:00pm
Saturday, 12 March 2016 (Day 1)	Breakfast	7:00am
	General Session	8:00am
	Workshop classes, break & lunch	8:45am – 4:15pm
Sunday, 13 March 2016 (Day 2)	Breakfast	7:00am
	Workshop classes, break & lunch	8:15am – 3:45pm
Monday, 14 March 2016 (Day 3)	Breakfast	7:00am
	Workshop classes & beverage break	8:15am – 11:30am
Please be aware that dinner is not included in the conference registration fee and will not be provided on any of the workshop dates.		

International Travel

- All non-citizens must present proof of citizenship to enter the United States or Canada.
- An acceptable form of identification is a valid passport.

Ground Transportation

- Hotel is approximately 27 minutes from Logan International Airport (BOS).

Go Boston Shuttle

- Pick-up Locations: Logan Airport terminals and Sheraton Boston Hotel
- Hours: 24/7
- Cost: \$17 per person, advance reservations required
- You may schedule a pickup from Sheraton Boston or from Boston Logan Airport online, or you may contact the GoBoston Shuttle directly at 888-437-4379.

Back Bay Logan Express

- Pick-up Locations: Logan Airport terminals and Hynes Convention Center (located adjacent to our hotel)
- Hours:
- From Logan Airport - first departure: 6AM, last departure: 10PM

- From Hynes Convention Center - first departure: 5AM, last departure: 9PM
- Buses depart every 20 minutes
- Cost: \$5 per person (credit or debit card, no cash) or free with MBTA pass
- No advance reservations. The Back Bay Logan Express is a blue shuttle with orange accents.
- Rates subject to change.

Parking

Valet parking* hourly rates:

- 0-1 hr \$25
- 1-2 hrs \$30
- 2-4 hrs \$34
- 4-8 hrs \$38
- Overnight \$51
- Event/Function \$38

After 8 hours, overnight rate applies. Registered guests must remove vehicle by 4:00pm on day of checkout or additional parking charges may be levied.

Due to the limited space and height restrictions of the parking facility, oversized vehicles will be charged \$92 per night and oversized parking is at a first come first serve basis. Any vehicle exceeding a height of 6' and/or exceeding 17' in length is considered oversized.

Rates subject to change.

Miscellaneous

- Please remember that meeting room temperatures and personal comfort zones vary widely.
- It is recommended that you bring a sweater or jacket to all sessions.